

W5YJ

W5YJ HAM RADIO CLUB

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STILLWATER, OK | 74077

EQUIPMENT BORROWING POLICIES



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Welcome!

Welcome to the W5YJ Amateur Radio Club Equipment Loan Program!

The W5YJ club maintains a variety of amateur radio equipment for the benefit of our members. This program allows current club members in good standing to borrow radios, antennas, test equipment, and accessories for lawful amateur radio purposes.

This document outlines the official Rules & Responsibilities that govern equipment loans. These rules help ensure that our shared equipment stays in good condition and remains available for all members to enjoy. Important

By borrowing equipment through the W5YJ club, you agree to abide by all rules contained in this document. Responsible use and timely return of equipment are essential to keeping the loan program strong and fair for everyone.

Please read the following pages carefully before checking out any equipment. If you have any questions, contact a club officer.

We appreciate your cooperation and thank you for helping maintain our equipment for the entire club.

As so authorized,

Cameron Williams

AD2ML



Club Equipment Loan Rules & Responsibilities

Damage Reporting

1. Any damage, loss, or malfunction occurring during the loan period must be reported to a club officer within 15 minutes of discovery. Failure to promptly report damage may result in the borrower being held fully liable.
2. Before borrowing, the borrower must carefully inspect the equipment and confirm its condition in the website checkout process. Any damage discovered upon return that was not reported as pre-existing damage during checkout will be attributed to the borrower's loan period.

Use & Care

3. Equipment shall be used only for lawful amateur radio purposes in accordance with FCC regulations and W5YJ club rules.
4. Equipment may not be lent, transferred, or sub-loaned to any third party under any circumstances.
5. All equipment must be returned clean, dry, and in the same condition as received (normal wear and tear excepted).
6. The borrower is responsible for replacing or reimbursing the club for any consumables used (batteries, fuses, etc.).

Return & Late Policy

7. Equipment must be returned by the date and time specified during the website checkout. Extensions for extenuating circumstances must be requested in writing (email is acceptable) and approved by a club officer before the original due date.
8. Equipment not returned within 7 calendar days after the due date (without an approved extension) may be reported as theft to OSU Police. Repeated late returns or failures to return may result in loss of borrowing privileges.



Club Equipment Loan Rules & Responsibilities cont.

9. The borrower accepts full financial responsibility for the fair market replacement cost of any equipment that is lost, stolen (while in the borrower's possession), or damaged beyond repair.

General Provisions

- Only current W5YJ members in good standing are eligible to borrow equipment.
- Only individuals with a valid license class corresponding to the permissions needed for that equipment are eligible to borrow equipment.
- By completing the equipment checkout on the website, the borrower acknowledges that they have read, understood, and agree to these Rules & Responsibilities.
- The club is not liable for any injury, property damage, or other losses arising from the borrower's use of the equipment. The borrower assumes all risk.
- Violations of these rules may result in suspension of borrowing privileges, requirement to pay replacement costs, and/or referral to OSU Student Conduct.

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